

NJ SMART Timeline – September 2016

DATE	EVENT
Monday, September 19, 2016	Open: Graduation Appeals

September Action Items

Task	Recommended Completion Date	
Read through State Assessment Registration Submission Handbook and FAQ Document- Contact the Help Desk with any questions	September 23, 2016	<input type="checkbox"/> Completed
Register for a State Assessment Registration Submission Webinar	September 23, 2016	<input type="checkbox"/> Completed

For dates and times of NJ SMART Webinars visit <http://www.nj.gov/education/njsmart/training>

NJ SMART Timeline – October 2016

DATE	EVENT
Friday, October 7, 2016	Deadline: Graduation Appeals
Friday, October 14, 2016	Snapshot: SID and SMID Management
Friday, October 14, 2016	Close: LDM State and Special Education Submissions and Practice Staff Submission
Wednesday, October 19, 2016	Open: SID/SMID Management
Wednesday, October 19, 2016	Open: Official State, Special Education, Staff and State Assessment Registration Submissions

October Action Items

Task	Recommended Completion Date	
Continue to read through the State Assessment Registration Submission Handbook	October 3, 2016	<input type="checkbox"/> Completed
Attend a State Assessment Registration Submission Webinar	October 3, 2016	<input type="checkbox"/> Completed
Add any new students who have started since the October 15th Snapshot which is taken this year on October 14, 2016 to SID Management, the State Submission and Special Education Submission (if applicable)	October 6, 2016	<input type="checkbox"/> Completed
Inactivate students who have transferred since October 14, 2016 in SID Management	October 19, 2016	<input type="checkbox"/> Completed
Complete a Full File upload to the State Assessment Registration Submission for the 2016-2017 SY	October 19, 2016	<input type="checkbox"/> Completed
Resolve all records in Error and Out of Sync in the State Assessment Registration Submission	October 31, 2016	<input type="checkbox"/> Completed

For dates and times of NJ SMART Webinars visit <http://www.nj.gov/education/njsmart/training>

NJ SMART Timeline – November 2016

DATE	EVENT
Monday, November 21, 2016	Deadline: Official State, Special Education, State Assessment Registration and Staff Submissions
Wednesday, November 23, 2016	Open: LDM State and Special Education Submissions

November Action Items

Task	Recommended Completion Date	
Add any new students who have started since November, 2016 to SID Management	November 1, 2016	<input type="checkbox"/> Completed
Inactivate students who have transferred since November, 2016 in SID Management	November 1, 2016	<input type="checkbox"/> Completed
Attend a State Assessment Registration Submission Webinar for additional training	November 7, 2016	<input type="checkbox"/> Completed
Continue to resolve any records in Error and Out of Sync in the State Assessment Registration Submission	November 7, 2016	<input type="checkbox"/> Completed
Make sure all data is accurate and released by the November 21, 2016 5PM deadline	November 21, 2016	<input type="checkbox"/> Completed

For dates and times of NJ SMART Webinars visit <http://www.nj.gov/education/njsmart/training>